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June 13, 2024

Dear Insurance Industry Representative,

As an integral part of the insurance industry, you are receiving this Training Needs Analysis to gather your input to better understand your organization's training requirements to help us shape the training program for the GISA SSP Transition. Insurers will be trained on navigation, features, and functionalities of the new GISA SSP portal.

Your responses will be kept confidential, and we will use the data to inform the development of the training approach.

The Training Needs Analysis is a questionnaire that will take approximately 5-10 minutes to complete. The questionnaire will be sent via Microsoft Forms, or you can access it using this link: <https://forms.office.com/r/HMiDu8qkL>

Please complete the questionnaire by **June 27, 2024**.

We appreciate your time and input, and we look forward to hearing your thoughts. Your participation will help us create a positive experience training program.

If you have any questions or concerns, please don't hesitate to reach out to GISA at gisa@fsrao.ca.

Best regards,

B Cheung

Benny Cheung
Senior Manager, GISA Operations

About GISA

GISA operates as a statistical agent on behalf of the insurance regulatory authorities of Alberta, New Brunswick, Newfoundland & Labrador, the Northwest Territories, Nova Scotia, Nunavut, Ontario, Prince Edward Island and Yukon. GISA is a federally incorporated, not-for-profit corporation governed by a Board of Directors with representation from the nine participating regulators, the property and casualty insurance industry, and the public. For more information about GISA, visit: www.gisa.ca